

## For Contestant A Only

**选手A：** 假设你是某公司行政经理。公司要举办年终晚会，你手上有老板发来的活动要求。你的队友是你的部门同事，手上有三个可供挑选的活动方案。请与队友沟通，选出一个符合要求的最佳活动方案。

在比赛第一阶段，你需在 30 分钟内完成：

1. 阅读老板提出的活动要求，填写任务单中的 Section 1；
2. 向队友询问三个活动方案的信息，填写任务单中的 Section 2；
3. 与队友讨论，选出一个你们认为最佳的活动方案，完成任务单中的 Section 3；
4. 准备第二阶段的汇报内容。

备注：任务单限选手 A 填写，供其在赛场陈述时参考用，不作为评分内容。

在比赛第二阶段，你需在 3 分钟内向裁判汇报任务完成情况，内容需涵盖以下要点：

- 1) What is your group's task?
- 2) Which plan have you chosen for the party?
- 3) Why have you chosen this plan? (Please give detailed reasons why you have chosen this plan instead of the other two.)

## For Contestant A Only

**Please read the email from the boss. It is about her requirements for the plan.**

Dear Chris,

As the end of the year is approaching, our company is going to hold an annual party on the evening of Dec. 31st. Will you please prepare the party?

Since the average age of the 40 employees in our company is 26, the party should be interesting and attractive to young people. In addition, it should be held in some place with convenient transportation. We also look forward to some after-party activities, if possible. We are going to have the party after dinner, and the total budget for the party and dinner is no more than 25,000 yuan.

Thanks! Don't hesitate to contact me if you have any questions.

Yours,

Cindy

## For Contestant A Only

### Worksheet

#### Section 1 Read the boss's email and complete the following form.

Items	Information
<b>Employee Information</b>	_____ employees with the average age of _____
<b>Focus of the Party and After-party Activities</b>	be interesting and attractive to _____
<b>Location and Budget</b>	Location: _____ Budget: _____

#### Section 2 Communicate with Contestant B and complete the following form.

Items	Information about Each Plan
<b>Party Activities</b>	Plan A: _____ Plan B: _____ Plan C: giving prizes to _____
<b>After-party Activity</b>	Plan A: _____ Plan B: playing _____ Plan C: _____
<b>Location</b>	Plan A: _____, _____ Plan B: _____, _____ from the company Plan C: _____, _____ from the company
<b>Budget</b>	Plan A: _____ yuan Plan B: _____ yuan Plan C: _____ yuan
<b>More Information</b>	Plan A: _____ Plan B: <u>buffet for dinner</u> Plan C: _____

#### Section 3 Discuss with Contestant B and make a decision.

Which plan do you choose for the party?

☐ Plan A    ☐ Plan B    ☐ Plan C

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## For Contestant B Only

**选手B:** 假设你是某公司行政部职员，你的队友是公司行政经理。公司要举办年终晚会。你的队友手上有年会活动的要求，你手上有三个可供挑选的年会活动方案。请与队友沟通，选出一个符合要求的最佳活动方案。

在比赛第一阶段，你需在 30 分钟内完成：

1. 认真阅读三个活动方案，提取相关信息；
2. 与队友沟通，提供其所需信息，协助其完成任务单中的 Section 2；
3. 与队友讨论，选出一个你们认为最佳的活动方案，协助队友完成任务单中的 Section 3；
4. 准备第二阶段的答问内容。

备注：任务单仅由选手 A 填写。

在比赛第二阶段，你需在 2 分钟内回答裁判的三个问题。回答需与实际任务相结合，表达清楚、有理有据、有逻辑性。其中一个问题是：

What is the most important thing to hold an evening party? And why?

## For Contestant B Only

**Please read the information about the three plans and help Contestant A complete the worksheet.**

### Plan A

- Party activities: competition of employees' performance show
- After-party activity: playing cards
- Location: a hotel, 0.5 kilometre from the company
- Budget: 22,000 yuan
- More information: round-table dinner

### Plan B

- Party activities: exchanging gifts by drawing lots, and playing games
- After-party activity: playing table tennis
- Location: a hotel, 20 minutes' walk from the company
- Budget: 25,000 yuan
- More information: buffet for dinner

### Plan C

- Party activities: giving prizes to excellent employees of the year, and dancing
- After-party activity: Karaoke
- Location: a hotel in the suburb, 40 minutes' ride from the company
- Budget: 26,000 yuan
- More information: buffet for dinner